

We Are HIRING

Join Our Team



VACANCY

SENIOR LEGAL ANALYST

The Economic Development Board (EDB) is a leading agency mandated by the Government to provide strong institutional support for strategic economic planning, promote Mauritius as an attractive investment and business centre, a competitive export platform as well as an international financial centre. It also acts as the main institution responsible for country branding, investment promotion and facilitates both inward and outward investment and fosters a conducive business environment.

We are looking for a talented and experienced Senior Legal Analyst, at the level of P2 to join the EDB team.

QUALIFICATIONS & EXPERIENCE

- A Bachelor's degree in law plus 5 years' relevant work experience
OR
- A Master's degree in law plus 3 years' relevant work experience

SKILLS AND COMPETENCIES

- Good knowledge of the Mauritian legal system
- Excellent communication and interpersonal skills, with the ability to effectively communicate complex legal concepts
- Strong organizational and project management skills, with the ability to prioritize and manage multiple tasks and deadlines
- Ability to work independently, under pressure, and exercise sound judgment in decision-making
- Excellent legal research and writing skills

RESPONSIBILITIES

- Assisting the Head of the Legal Department in providing legal advice on a wide range of matters including policy development, interpretation of the legislative framework, analysis of contracts and other agreements
- Drafting and vetting of laws, regulations, guidelines, schemes, contracts, MOUs and trade agreements
- Assisting in resolving disputes, claims, lawsuits, enquiries, investigations and providing litigation support
- Researching, analysing and summarizing legal information
- Identifying legislative gaps and assisting in policy advocacy to bring reforms
- Providing legal support to business reform initiatives
- Monitoring legislative developments and conducting outreach initiatives including trainings, FAQs, legal digests
- Assisting in the implementation of the National Contact Point for Responsible Business Conduct for the purposes of the OECD Guidelines for Multinational Enterprises on Responsible Business Conduct ('Guidelines') including by carrying out promotion of the Guidelines, conducting outreach activities, drafting policies and procedures

MODE OF APPLICATION

Interested candidates are invited:

👉 To download the Job Profile for the above-mentioned position by accessing the following link:



<https://www.edbmauritius.org/vacancy>

👉 Applications should be submitted on <https://jobs.edbmauritius.org> at latest by **30 November 2023**. Only candidates with the best fit for the job profile will be called for interviews. EDB reserves the right not to make any appointment following this advertisement.

17 November 2023